



## Stonehouse History Group Privacy Notice

Stonehouse History Group (SHG) is subject to data protection regulations under UK law, which control the use of personal data.

SHG will –

- Comply with the data protection laws of the UK.
- Only collect personal data (name, address, email address and telephone number) for the purpose of the administration of SHG and its activities.
- Only contact an individual by email, telephone or post if they have given their express permission for us to do so. An individual can withdraw that permission at any time by contacting SHG.
- Look after the data and notify members immediately if there has been a data breach.
- Allow an individual to see the data held about them, and, if necessary, amend or delete all or part of the data.
- Review data regularly, and when no longer needed for the administration of SHG, delete and destroy it carefully so that it cannot be accessed in future.
- Not pass the data to a third party without an individual's explicit consent to do so.

A copy of SHG's Data Processing Policy may be seen on our website.  
[www.stonehousehistorygroup.org.uk](http://www.stonehousehistorygroup.org.uk)

Any queries relating to SHG's Data Processing Policy should be directed to the SHG Committee via the Chairman.

This policy was agreed at an SHG Committee meeting on 19<sup>th</sup> March 2018.